Appoint a Verifier to an account

Version 1: 01.12.2023
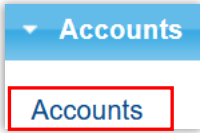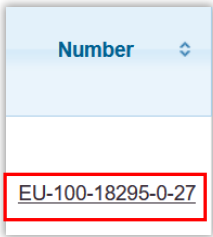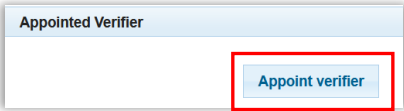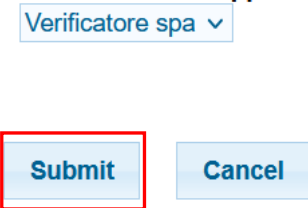
This type of operation is available exclusively for operator and aircraft operator **holding accounts** in the Union Registry. In fact, every year the installation and aircraft operators must have their emissions (tons of CO_2eq, and possibly PFCs and N2O) from the previous year validated by the accredited body they chose for verification ("Verifier" in the Registry).

To have the emissions validated in the Registry, the Verifier must be linked to the account: this appointment is needed the first time you enter emissions and is no longer required until you decide to change the accredited body for the verification of your installation / aircraft operator (for instructions, you can view the tutorials **Remove an appointed Verifier** on the Tutorial and guides page of the ARIET website).

The designation of the Verifier must be made by a representative with the right to initiate procedures and this appointment must subsequently be accepted by the Verifier (who will be automatically notified by email). This operation can be carried out at any time or day of the week.

After the appointment, as soon as the Verifier's representative accepts the request, a notification is sent by email: check that the Verifier's name appears within the account in the "**Verifier**" tab.

Follow the instructions in the table to appoint a Verifier to the account

	Interface element	Action
1		Log into the italian section of the Union Registry at **https://unionregistry.ec.europa.eu/euregistry/IT** Login issue? Follow the instructions shown in the tutorial **Log into the Registry** in the Tutorial and Guide section of the ARIET website
2		Click **Accounts** from the **Accounts** menu. All accounts you are appointed to as representative are displayed
3		Click the **account number** you want to work with in the **Number** column
4		Click on the **Verifier** tab
5		Click on **Appoint verifier**
6		Select a Verifier account from the drop down list and click **Submit**
	Done!	