



## Enter emissions

Version 1: 01.12.2023


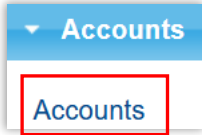
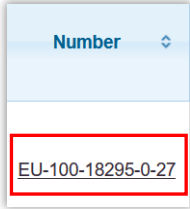
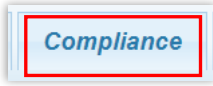
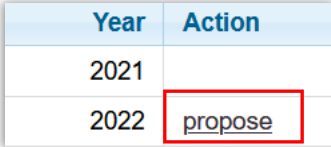
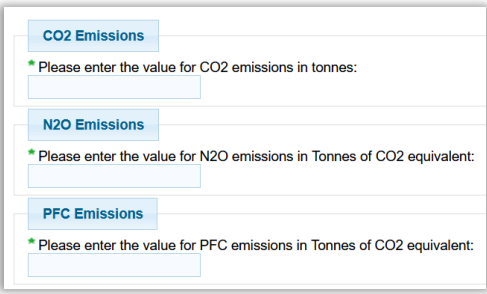

This operation is available exclusively for operator and aircraft operator **holding accounts** in the Union Registry. In fact, every year, installations and aircraft operators must communicate the tons of CO<sub>2</sub>eq (and possibly PFCs and N<sub>2</sub>O) emitted in the previous year to the competent authority via the [EU ETS - Italia](#) portal and in the Registry.

To enter the emissions in the Registry, you must have previously appointed to the account the accredited body you chose for verification ("**Verifier**" in the Registry): this operation is carried out the first time the emissions are entered and is no longer required until there is a need to change the Verifier of the operator/aircraft operator. For further information, please refer to the the tutorial [Appoint a verifier to an account](#) and [Remove an appointed verifier](#) on the [Tutorial and guides](#) page of the ARIET website.

The entry of emissions must be carried out by an account **representative** with the right to initiate processes and eventually validated by the Verifier appointed to the account within the deadline. This operation can be carried out at any time or day of the week.

After the deadline, if emissions are not validated, the account is automatically placed in a "**blocked**" status and it will not be possible to make outgoing transfers of allowances. Only when emissions are validated, the account will be automatically unblocked.

**Follow the instructions in the table to enter emissions**

Interface element	Action
<p>1 </p>	<p>Log into the italian section of the Union Registry at <a href="https://unionregistry.ec.europa.eu/euregistry/IT">https://unionregistry.ec.europa.eu/euregistry/IT</a></p> <p>Login issue? Follow the instructions shown in the tutorial <a href="#">Log into the Registry</a> in the <a href="#">Tutorial and Guide</a> section of the ARIET website</p>
<p>2 </p>	<p>Click <b>Accounts</b> from the <b>Accounts</b> menu. All accounts you are appointed to as representative are displayed</p>
<p>3 </p>	<p>Click the <b>account number</b> you want to work with in the <b>Number</b> column</p>
<p>4 </p>	<p>Click on the <b>Compliance</b> tab and verify that the ETS phase of interest is selected (otherwise select it clicking on <b>Refresh</b>)</p>
<p>5 </p>	<p>Click <b>Propose</b> next to the emissions year</p>
<p>6 </p>	<p>Enter the quantities (integer) for each greenhouse gases (CO<sub>2</sub>, N<sub>2</sub>O, PFC) emitted for the selected year.</p> <p><b>Attention:</b> if there is nothing to report for any of the emission types you need to enter <b>zero</b> (fields can not be left empty)</p>
<p>7 </p>	<p>Review the information entered and click <b>Confirm</b></p>

Interface element	Action
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Done!

**Attention:** the emissions figures shall now be validated by a Verifier: please pay attention to the relevant deadline.